**School Council Minutes 4**

**Aspire ~ Respect ~ Enjoy**

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| Minutes of meeting held on: Wednesday 7th December |
| Chairperson: Alisha | Secretary: Rudi |
| School councillors present:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Alice | ✓ | Elizabeth |  | Sean | ✓ |
| Alisha | ✓ | Hebe |  | Stanley | ✓ |
| Ben |  | Lucia | ✓ | Theo | ✓ |
| Cady  | ✓ | Lucy | ✓ |  |  |
| Cassie | ✓ | Rudi | ✓ |  |  |

 |
| Apologies for absence: **Ben, Elizabeth and Hebe went to sing a concert with choir.** |
|  | Action | By whom |
| Minutes of the last meeting:* Are they agreed as an accurate record?
* Matters arising from these minutes:
 | Sign the minutes | Chairperson |
| 1. Agree a chairperson and a secretary for the next formal meeting.
 | Select for the next formal meeting. | C – SeanS – Alice |
| 1. The councillors responsible for Years R, 1 and 2 to feedback about playtimes and equipment wanted.
 | Lead an assembly to feedback to all classes. Explain the importance of looking after the equipment and taking care of it so it lasts longer. | All councillors to be involved in the assembly. |
| 1. Water fountains – not working properly.
 | Speak to Mr Vaughan | Sean |
| 1. Playhouse – Check condition of wood.
 | Speak to Mr Vaughan | Cady |
| 1. Car track – can it be repainted?
 | Speak to Mr Vaughan and Mrs Sadler | Miss Hendriksen |
| Any other business (AOB): Compose steps to go on the action plan. | All councillors | Miss Hendriksen to type it up. |
| Items for the next agenda: Look at catalogues and agree a shopping list for new equipment. Sort out who is saying what during the first school council run assembly. |
| Date of the next meeting: Wednesday 4th January, 12.00-12.30pm in the ICT suite. |

