

Jessie Younghusband School – Covid-19 Risk Assessment September 2020 Reviewed Nov '20

Reviewed 4th Jan 2021 Reviewed 27th Jan 2021 Reviewed 1st March 2021 22nd March 2021

Reviewed 17th May 2021

Date undertaken : 13th July 2020 (after consulting with staff and Governors) by Mandy Sadler, Headteacher

Consultation with : Staff, parents, Governors

Risks: Transmission of the Covid-19 virus currently at pandemic level around the world. Schools are currently planning for full opening following National Lockdown since 23rd March 2020. School has been open throughout this time to eligible keyworker children and vulnerable children; since 1st June for Year R and 1 and from the 15th June for Year 6. The Government have lifted the full lockdown and has announced that the risks of infection and transmission are reducing so that schools can fully re-open in September. Detailed guidance has been provided and will be implemented as set out within this document.

27th Jan 2021 – Additional risk identified due to the new variants of the virus which are seen to be more transmissible. Notes showing as yellow high lighting for reviewed and amended arrangements to minimise risks.

1st March 2021 – risk assessment reviewed in anticipation of school fully re-opening 8th March 2021 to all children.

17th May review as a result of easing of lockdown arrangements but with regard to concerns over the 'Indian' variant.

Sources of information and Guidance: Government guidance including guidance for school's following the announcement of a full lockdown from 4th November and daily up-dates which have set out expectations and principles for schools and the wider community. WSCC Guidance, Public Health England (PHE), NGA, NAHT. Further reviewed in light of Union Advice to all staff at the end Dec' 2020 regarding schools returning after Christmas break. Reference to SAGE advice not to open schools at the start of January 2021 for any pupils other than keyworkers and vulnerable. It is noted that the Government's expectations are that, despite the advice from SAGE and repeated representations by the education unions, all primary schools will return for all children on the 4th January 2021.

Guidance issued by DfE regarding testing of staff from w/c 25.1.21, Advice issued by Professional Bodies.

Guidance issued by DfE on schools re-opening and guidance and advice from WSCC

22.3.21 – Government advice is that shielding will stop on the 31st March so both members of staff who have been shielding due back after Easter – Individual risk assessments to be reviewed by SBM on their return.

17th May- Government up-dates to schools / Individual risk assessment continue to be reviewed as needed

Who might be affected: Staff, Children, parents, other visitors to the school site.

Potential Hazards:

- Transmission through social contact with an infected person;
- Transmission through contact with a surface where the virus is present;
- People with symptoms being present in the community;
- Shared use of equipment;
- Inadequate use of hygiene and cleaning procedures;
- Transferal of the virus between home and school on hands, clothes or other items.
- Currently unknown impact of the new variant of Covid 19 on transmission within school and adults and children in the school environment.
- Increasing the number of pupils attending school classrooms will be at full capacity with less opportunity for children and adults to distance from each other.
- Indian variant infection rate high in affected areas (not currently W Sx)

Control Measures put in Place

- Social distancing expectations – class groups (bubbles). Classroom tables facing forwards for children from Year 2 upwards. Tables in Year R and 1 used for group working arranged so that children do not face each other. Adult to sit beside rather than facing children. **From Nov' 20, teachers are able to use table groupings as facing forward is not compatible with teaching and learning and children are turning round to speak to each other – due to the space available in the classrooms this brings them closer together than if they sat across 2 tables. It also makes it very hard for adults to get to the children without being very close. In re-considering this, it was felt that distances would be more easily maintained with tables in groups. Where space allows, this will involve groups of 4 using two tables. Teachers may choose to re-organise their tables to allow for greater social distancing with fewer children in attendance from the 4th January. In KS2 classes from 5th January children sitting one per table with spaces between tables to maintain as much distance as possible within bubbles. Children to continue to work in class bubbles and to use equipment within their bubble. Teachers to decide on seating arrangements which may involve facing forwards in rows for older children if space allows. Children to stay at their allocated place within the classroom. Continuing**
- Adults to be allocated to bubble groups as much as practically possible, but some crossover will occur to enable full coverage of PPA and all curriculum subjects. **Unchanged. Unchanged – children to continue to work in class bubbles. 27th Jan 2021 – further consideration given to reducing the crossover of staff to the absolute minimum needed to maintain school functionality and to provide teachers with the maximum available release time for PPA and undertake work relating to on-line learning pupils at home. Continuing Continuing as far as possible**
- In order to provide for full classes, at least 2 adults are required to ensure that breaks can be taken and that there is someone immediately on hand in case a children becomes ill, and to supervise hygiene routines alongside maximising teaching time. At lunch time, a team of 8 members of staff are required to supervise the separate bubbles whilst eating and whilst out at play. **Any reduction in numbers does not allow for the safe levels of supervision during lunch and most especially with the Covid routines set out in this risk assessment. Lunchtimes have been the most challenging time of the day to manage over the last few months. January 2021 – team is short by 1 member (self-isolating) and another member of the team starts 4th Jan to replace a very experienced member of staff. Careful management to keep children safe during this time of the day will be essential. Staff team is short due to staff shielding; other members of the team are new (start delayed until 8th March) Senior supervisor to liaise closely with SLT regarding the agreed arrangements and to review these if they are not working as well as hoped. Staff split into 2 teams lower school / upper school to avoid more mixing than necessary. Lunchtime arrangements reviewed in consultation with mid-day staff as the previous arrangements were becoming untenable. All lunches now to be eaten in the hall. Classes to be seated in bubbles with gaps between year group tables. Younger children (Yr R, 1 and 2) to go on to small playground once most have finished eating to avoid having to sit at tables for too long as many were getting very restless and as a result Behaviour was becoming very unsettled. Plans in place to resume lunch club after May half term Yr 2 – Yr 6, one class per day over the week. Maximum 10 children. Small group of children finding it hard to settle whilst eating to have an adult to support this.**
- Staggered start and finish times. Staff to be in position to manage this. **Several reminders and some adjustments to waiting areas has been needed initially, but now this is working well. Unchanged. Continuing – parents to be reminded that children should not arrive until a few minutes before their start time to avoid having children and parents waiting on the playground for more than 2 /3 minutes.**
- Break and lunchtimes to be staggered and arrangements put in place to maintain social distancing during meal times – e.g. some children eating in classrooms. Children to take breaks and lunch within their bubble groups. **Bubbles still maintained, but lunchtimes have been the most challenging time of the day over the first half of the autumn term. Different scenarios have been trailed to alleviate this. At this point, we have returned to more children eating in the hall seated in their bubble groups, but this has meant they are facing each other. However, there are still fewer children at the tables than pre-Covid to maintain some social distancing. Space between bubbles will be maintained. Year 5 and 6 packed lunches still to eat in their classrooms. Where sufficient staff allow one adult to work with each class bubble over lunch time. Fewer children (70 on 4/1/21) in two sittings will provide room for Yr R – 2 and then Yr 3 - 5 to eat in the hall (with Year 6 in class). This will enable the lunchtime team, who are short (by 1 member of staff and one new member of staff) to manage the**

arrangements and maintain class bubbles. As approximately 50% of children in and to maintain the bubble integrity as far as practically possible classes now to have allocated staff either their TA or MMS who is not otherwise working in school, KS2 and Year 2 children to eat in their classrooms to reduce the numbers in the hall and to allow for greater distancing between YrR and 1. (Note this is working well so far). Year 5 and 6 packed lunches to eat in classrooms all hot dinners to eat in the hall bubbles to be distanced and have allocated tables. This is to avoid food getting cold (an expectation for the meals provider). 2 Sittings for hot dinners with two teams of staff staying with their keystage. See bullet point 3 above regarding alterations to lunchtime to support staff keep a calm environment in the hall.

- Outdoor play equipment (trim trails, climbing wall) to be out of bounds to everyone initially. This will be reviewed in light of up-dated guidance and once break time routines are established. Bubble groups to have their own football, hoops etc. – equipment that can be washed regularly. **Classes now use the available built equipment on a weekly rota, so that it is left over the weekend to 'rest' before a new group use it. Many reminders have been needed to parents at the end of the day to stop pupils and younger siblings playing on the equipment at these times.** Field is now wet and break time arrangements need to be reviewed with staff to see what is practical and how the space can be used. It is essential to have enough staff to ensure staff have a break and can take turns to supervise each bubble group. Further notes to be added here once discussed and agreed. **Arrangements working as well as they can at the moment. Continuing - field is now dry enough to use as needed so more space available.**
- All soft toys and things which cannot easily be cleaned (e.g. fabric cushions and dressing up clothes) to be removed from classrooms or used on a rota and then allowed to 'rest' for 72 hours. **Continuing. Library is now in use by one class each day with arrangements for changing books and cleaning areas between classes.** Library is now not in use with children due to the difficulties in avoiding possible cross contamination through handling books and library furniture. Access to books in classrooms remains. **Library will remain closed until Easter due to shortage of staff arising from shielding and 1 to 1 TA support needs. It is hoped that this can be reviewed after Easter if shielding is lifted. Children will have access to books in their classrooms. In should be possible to re-open the library to children from one class bubble each day after Easter. Books to be kept to one side as before to remove any active virus.**
- Any furniture which is not required may be removed from the classroom if more space is needed to allow for greater distancing. **Having tables grouped will also allow easier moving around the classrooms as tables in rows takes up a lot of room. If teachers choose to use the carpet areas for teaching, they are asked to keep distances between children to discourage physical contact. Teachers to determine the best way to seat children to maintain a learning environment with social distancing. This may vary from class to class due to numbers and children's ages. Sitting children next to each other or directly opposite each other should be avoided in the current situation. Teachers must keep to a minimum the amount of time spent working closely / opposite pupils during teaching. KS2 now sitting 1 per table to maintain distancing and KS1 fewer tables. Tables will be moved back to provide seating for full classes. Any unnecessary furniture may remain out of the classroom for the remainder of this term – this will be reviewed for the start of the summer term sop that storage areas can be re-deployed for their normal use. All furniture to be returned to classrooms so that other spaces can be fully used – e.g. IT Suite and hut especially.**
- Only one parent to accompany children into school and to drop children at the outdoor to their classroom. Younger siblings to be in pushchairs or carried. Year 6 children to be encouraged to come in on their own. **These measures will help to reduce the numbers of people coming onto the school site .Reminders to parents have resulted in parents generally following these arrangements. Some younger siblings still coming in 'on foot' which makes it difficult for parents to stop them running about. Parents also inclined to stop a chat to each other and allow children to walk together. Reminders and requests to follow guidelines sent a number of times and sign on path by back gate as a daily visual reminder. From November lockdown, parents asked to wear a face-covering on site when dropping off / picking up. It is hoped that this will provide an on-going reminder to follow the rules and to come in and leave school promptly. It also gives staff more confidence that rigorous measures are in place. Staff allowed to wear visors in class if they feel this is helpful when working closely with children. Teachers to wear masks at the start and end of the day. Parents asked to send messages etc. via the office or to email teachers. The measures described for November continue. Staff now may choose to wear masks if working closely with individual**

children or when moving around the school. **To continue. MMS wearing masks** To continue staff should avoid relying on face shields on their own face masks should be worn as a more protective alternative if the scenario calls for the. Staff within classrooms should not wear masks whilst teaching as this can hinder the communication with younger children. **Face coverings whilst outside for adults including visitors to be optional. Visitors into the building still asked to wear a mask. Staff to have the choice in communal areas including the lunch hall whilst serving.**

- Minimise items being bought into school by children – for example no toys or other belongings not required in school. **Children to come to school in suitable PE clothes on PE days to avoid changing at school. Continuing. Reading books are now being sent home with classes having a quarantine box when books are returned. Homework is not being returned for marking. Teachers are providing feedback in other ways. Ongoing. Ongoing** Children to return to normal PE changing after Easter. Full uniform to be expected each day with school coloured PE clothes.
- Movement around school to be restricted to a minimum. Most movement to be through the outer doors. **Some adjustment to the door to be used by Year 1 and Years 4 and 5 to avoid children congregating at the start and end of the day. This is now working well. On-going.**
- Where possible, bubble groups to use their designated toilets and no more than 3 children to access each toilet area at any time. 4 children in KS2 (e.g. 1 per class) but if there are no cubicles free, children to be encouraged to wait outside until one becomes available. **Continuing. New hand washing basin troughs installed in Years 3 and 4 whose sinks were very difficult to use, and troughs installed to replace water fountains which could not be used anyway. On-going. Ongoing**
- Children who are unwell for any reason to remain at home for 48 hours or until well again. Children or staff with CV-19 symptoms to self-isolate in accordance with the PHE guidance (currently 7 days – July 2020) and arrange a test. **Arrangements for positive test results from PHE to be followed at all times in these circumstances. School keeps up to date with revised arrangements for reporting positive cases. On-going. On-going – staff continue to undertake and report results on LFT twice weekly.**
- Daily cleaning of tables and touch areas, e.g. door handles, light switches. Resources used by the class to be washed **regularly** (at least once weekly) or left unused for 72 hours. Resources needing to be used across bubbles to be washed in between use. **Staff to clean down all touch surfaces at least twice a day and more where different children and adults are in contact with the surfaces. Tables in the hall used at lunchtime wiped down in between sittings. Cleaning procedures to be followed during the day with rigor and consistency across the school, Tables in classrooms and any other learning areas used to be wiped with anti-bac spray at lunchtime and if activities undertaken have involved greater surface touching –Classroom staff to undertake these cleaning routines. On-going with more children returning to school this will be a vital measure to reduce the risks of transmission.**
- These arrangements will be reviewed on an on-going basis and adjusted in response to issues identified and any new guidance received. **Reviewed and issues discussed many times over the last 7/8 weeks. November Lockdown advice read and any adjustments needed undertaken by 5th Nov – e.g. outside provider clubs (football, karate, dance) cancelled during November Lockdown. All clubs cancelled until further notice. This risk assessment and the arrangements within reviewed 4th January by MS and to be discussed at staff meeting – to be held by Zoom and all staff to be given the opportunity to join and share concerns or ideas for further reducing the risk. Risk assessment adjusted and up-dated and then shared with staff for their information and comment. If needed a Zoom will be set up for the start of w/c 1/2/21 if there are matters to discuss or clarify. Staff meeting 1st March to discuss arrangements for full re-opening. proposals circulated prior to meeting to all classroom staff so that comments / questions could be raised. Revised risk assessment to be circulated to staff and governors after the staff meeting.**
- Staff to raise any safety concerns as they arise with the Headteacher (MS or PN). **Concerns have been raised on a number of occasions. Most have been relating to arrangements that were not going very well. These have all been addressed and responded to as a matter of urgency. Some parental concerns and worries also received - some arguing against wearing face masks and unhappy with social distancing plans, but on the whole very supportive. Parents now all seen to be wearing masks at drop off / collection staff outside meeting and greeting doing the same. Staff have raised a number of concerns over the past weeks in lockdown – mainly around the impact on their own health of having so many children in school (up to 50% in some classes and on some days) and the pressure of**

work being felt by all staff especially teachers in preparing learning at home and doing face to face teaching. The Governors and leadership team have met a number of times to try to address the concerns raised. Staff levels of anxiety seem to be lower for most. Session arranged by our Staff Insurance providers to inform staff of the provision available for well-being – March 2021. SLT keep this under close review.

Added November 2020

- Staff well-being – this has been closely monitored since return to full opening. Anxieties still exist. These take different forms. Staff are being supported where these arise. For some staff, this has involved individual risk assessments and adjustments to the way they work.
- Communication with parents has been frequent and replies sent promptly where concerns are raised. This has been generally by parent mail with email or telephone responses for individual issues. Teachers undertook Zoom meetings instead of face-to-face discussions for parent's evenings – this worked well.
- Headteacher keeping up to date with guidance from DfE and WSCC. Office keeping up to date with admin related guidance – e.g. attendance and reporting positive cases.
- Christmas activities to be managed to meet Covid safe measures. Raffle – to be held remotely and shared via video. Prizes and donations to be stored for at least 48 hours before handling and hamper prizes to be made wearing PPE gloves and masks. Christmas fun day to include Santa visiting each class at the outer door; Christmas lunch hall arrangements to follow bubble arrangements currently in use; classes to do all activities including parties in bubbles, crackers to be brought in and isolated for at least 48 hours, theatre performance via video classes to watch in the interactive whiteboard screen; Christmas performances to be created in bubbles and shared with parents via school U-Tube channel.
- Teaching student meetings with university tutors to be via Zoom and observations to be undertaken via Zoom as well during Nov' lockdown. These will be 'hosted' by school and watched live and not be recorded. This will be reviewed so that the student is not disadvantaged whilst a safe environment is maintained for the school community.

Added January 2021

- **Numbers of cases have continued to rise over Christmas and the new variant of Covid is being seen in increasing numbers of positive cases.**
- **No members of staff so far have tested positive, which is seen as a positive reflection of the measures that have been in place and will therefore continue with some additional measures as a result of increasing numbers in the wider community. National Lockdown – including schools effective from 5th January until at least 15th February.**
- **Unions have written to their members to advise them that they may want to inform their Headteacher that due to the increase in cases school is not a safe environment if all children are here. They advise staff to offer to attend to teach keyworker and vulnerable children and provide on-line learning for all other children. Headteacher informed 3rd Jan that 8 (of 10) teachers wish to follow their union's advice and to only come in to teach keyworker and vulnerable children. No TAs formally notified that they wouldn't come in, but 1 self-isolating as extremely clinically vulnerable and two others needing to provide more care for secondary aged children at home. 1 TA in Year 6 left at end of December and has not yet been replaced. In addition, the lunchtime team are short by 1 self-isolating and another completely new to the team and the role. This would not provide enough staff in any class to be able to open safely and to provide the necessary levels of supervision for children, or the quality of provision expected.**
- **Discussed the staffing concerns and anxieties with Chairs of Governors and decision made to move to on-line home learning for two days initially as not enough staff to open to all children with keyworker children and vulnerable children attending.**
- **Children to continue to work in class bubbles so that there has not been in school cross-contamination which would affect returning to full opening. Class teachers agreed to attend school on this basis and will provide on-line learning in all classes for those not at school.**
- **Zoom meeting to be held 4pm 4/1/21 to discuss current plans and measures in place to determine what provision will be offered from Wednesday 6th January. Meeting held but full lockdown announced that night so now working towards that situation.**

Added 27th January 2021

- Teachers to be undertaking the Lateral Flow tests from w/c 25/1/21. These will be done twice a week on Sunday and Wednesday evening this will allow for the impact of any positive tests to be addressed.
- If lateral flow tests come back positive for staff in the classroom that class bubble will close and all children and staff asked to self-isolate until the member of staff has a full tests. This will then determine the next steps.
- Office team – the two admin officers are now working in school alternately and working at home for the remainder of their hours this is to avoid a scenario where they both have to self-isolate if one tests positive. This will maintain office cover.
- Teacher well-being – staff meeting have been postponed until a later date so that teachers have more time to organise and prepare their online and face to face learning including contacting children at home. All activity relating to actions on the SDP other than those related to supporting vulnerable children are postponed to reduce workload and to allow teachers to focus on the current priorities. Additional preparation time during the day has also be allocated to all teachers utilising the music teacher (who has prepared lessons for KS2) and the SENCo's available time.
- Contact with parents - teachers have been asked to make it clear that they will not respond to emails after 6pm (unless and individual arrangements is made) to maintain a clear work life balance. (This should include not picking up notifications of emails as that can play on people's minds).
- Staff are now allocated to just one bubble as much as possible including MMS when working inside and outside where possible. Three members of staff are currently working across bubbles but the numbers of classes is the fewest possible to be able to maintain PPA and other class cover. 1 x TA working in 3 KS2 classes to provide cover in the afternoons and also in Year 6 due to a vacancy to provide a second member of staff to these classrooms. This will be reviewed as soon as an appointment to the post is made.
- Emails to parents have gone out asking people to keep children at home if at all possible. This has not had much impact and attendance is around 50% across the school. Wednesday is the highest.
- Discussions with Governors on setting a 'maximum' bubble size as there is no official maximum led to an agreement that this was not desirable at the moment and would be extremely challenging in determining fair priorities. It was felt important that parents felt positively supported and school wants to do this in support of the Covid needs. There should however be room for children to sit 1 per table within the classroom or learning area. If the numbers seeking a place would prevent this from being possible then this will be urgently reviewed. Classrooms at JYS are larger than average and currently can accommodate the number of places being requested.
- To reduce the risks of transmission for adults in school and therefore reduce anxieties and support staff well-being, school will seek to have more equitable numbers of children in each class and where possible there will be a maximum of 15 children preferably below this number. HT to write to parents again requesting that they keep children at home if possible. Parents will be asked to keep their children at home if they work from home or if there is only one keyworker in the household. If this does not lead to a reduction in numbers in classes where there are more than 15 on some days consideration to be given to prioritising children from families where there are keyworkers in certain occupations crucial to supporting the health of other people – e.g. NHS workers, carers, school staff needed to provide for other key workers, those involved with testing and vaccinations.
- Supply teachers will not be used in the event of a member of staff being absent for a reason other than Covid. Should this happen if no other cover is available from the school's own staff if may be necessary to close the bubble for the days involved. An exception would need to be considered if the member of staff was off for a longer period of time e.g. beyond 2 days, as it would not be appropriate to remove provision for key workers or vulnerable children for any longer. The decision on this will be on a 'case by case' basis.

Added 1st March 2021

- Just prior to the announcement by the PM that schools would re-opening on the 8th March school had at the request of staff checked that all parents were entitled to a place to see if numbers could be reduced. This did not have much impact and numbers could have been higher if some parents, where one parent is a key worker (especially NHS or other Covid vital service), has insisted on their child attending. Governors did not feel it appropriate to set a 'limit' on numbers (see previously added notes, as this could have left a vital frontline worker with no children care provision and it would have been very difficult to keep this arrangement fair.

- Additional release time arranged for staff from 22nd February by re-designating an INSET day and providing more release time during w/c 1st March to alleviate the workload pressure being felt by teachers. This will continue after 8th March 2021 but with the intention of allowing release time for teachers to undertake assessments of children's gaps – the focus will be on those children who have not been in school or had very limited attendance.
- Recovery curriculum from 8th March to focus again on PSHE – re-establishing routines and expectations especially in regard to Covid safe behaviours such as hand washing routines and avoiding physical contact. Focus on friendships and addressing any social and emotional needs (Learning Mentor time to be available every afternoon as far as it possible.)
- In accordance with government guidelines there will be no trips or visits at this point (this is expected to last until at least the end of Spring term).
- There will be no before or after school activity clubs (these are not child care for working parents).
- Supply teachers will be used to cover any absences – first call will always be to teachers internally who cover supply but agency staff will be used if necessary. Ideally they will do a LFT before coming in – if this can be arranged especially if they are needed over a period of some days.
- No volunteers will be invited to come in at this stage however consideration will be given to this being re-started after Easter so letters may go out later in March asking if people would consider returning. Volunteers contribution to children's progress is a very important element especially for learners who have gaps.
- Teachers to undertake activities that allow for formative assessments of gaps during the most recent lockdown. Teacher assessment data to be collated at the end of the Spring term to act as a baseline for progress over the summer. Assessment information gathered to be used by teachers to prioritise learning to address gaps – this may need to be planned for individuals or small groups. Catch up premium will be used to support this process and catch up interventions will re-start at the beginning of the summer term.
- Curriculum to cover all subjects but a focus on reading (including phonics), writing and maths would be appropriate during these 4 weeks. It is important that whatever context is chosen this provides a high level of engagement and motivation so that children are fully re-engaged in learning so that they get the best start possible to the summer term.

Added 22nd March

- Shielding arrangements will be lifted 31st March so all staff expected back after the Easter holidays.
- Children will be expected to wear full uniform each day and to bring appropriate PE kit in school colours.
- External after school clubs and visiting teachers (e.g. WSM and PU) to return after Easter. In school teacher led clubs may resume after May half term if there is capacity.
- Still no further up-dates on schools trips and visits so these remain on hold.
- Face to face staff meetings in the hall to re-start after Easter rather than meeting via Zoom. There will however be fewer meetings to allow teachers as much time as possible for class room related preparation. This include writing annual reports and preparing information as needed for monitoring (e.g. case studies)
- After Easter all routines for learning should be fully in use – e.g. classroom routines and timetables, structure of learning units, timetabling, etc. but with adjustments to meet pupil needs, next steps and to support children to close gaps.
- For all other arrangements and routines school will continue to follow Covid safe
- Volunteers to be contacted to see who is prepared to return for sessions. Risk assessments then to be undertaken and volunteers informed of safe working arrangements. To return after Easter if willing.

Added 17th May 2021

- Staff seem less anxious and stressed although some concerns remain. Most staff have now had a least their first vaccinations.
- Mid-day staff raised concerns regarding difficulties in continuing to manage bubbles kept entirely separately at lunchtime mainly because this means faster eaters having to wait a long time in the hall after finishing lunch before going out to play. Some adjustments

made to the arrangements to ease this problem and get children outside more quickly. This does involve Yr R, 1 and 2 playing outside in the same area for a short time. Hand washing and no physical contact reminders to continue to be given by staff. Cases of Covid in West Sussex seen to be very low however it may be necessary to review this arrangements in numbers increase again.

- **Expectation for all parents to wear face coverings on the school site lifted. Remains an expectation if entering the building.**
- **Staff continue to have the option to wear face coverings in communal areas if they wish to.**
- **Following Government easing of restrictions plans for residential camps for Year 5 and 6 to be actioned for June 2021.**

On-going review undertaken by Mandy Sadler, Headteacher in consultation with staff over the various arrangements and points detailed above. Review to continue to happen on an on-going basis. Noted on summary in red 4th November 2020. Noted above in Purple 4th January 2021. Yellow highlight for notes added 27th January 2021; 1st March in blue highlighter. 22nd March in grey highlighter.

The full detailed arrangements on school re-opening in September 2020 can be found on the document prepared in September 2020. This arrangements with one or two additions – set out in this document will inform the details of the arrangements for full re-opening on 8th March.